

## LLC Start-up Questions

### Name / Intellectual Property

Preferred corporate indicators? Statutory agent and address? Principal office?  
Date of first use? Availability / Conflict?  
Asset titling?  
Description of activities? Liability types?

### Members

Members names and full contact information?  
Initial Capital Contributions each?  
% Interest each?  
Series (differing repayment or distribution rights)?

### Management

Consent of the Members? Percentage % constituting Consent?  
Manager? Management Duties? Need for expansion of? Non-competition?  
Resolve by employment contract (wages, duties, etc.)?

### Accounting

Accountant's name and contact info? EIN?  
Book keeper? Checking signatory(ies)?  
SSN (1040 sched. C)? Partnership (IRS Form 1065, K-1s) or S-Corp (Form 1120-S)?  
Because of self-employment?  
Any unique allocations or distributions?

### Capital

In-kind contributions, promises of services?  
What happens if additional capital is needed?  
Required or not? By Consent of the Members? Interests may be diluted.  
What happens if new investors?

### Transfers / Succession

TOD allowed? Names and relationships of beneficiaries?  
Other transfers of Interests – when and how permitted?  
Adding members, subtracting members?